

August 25, 2009

McKean County Commissioners in regular session assembled on Tuesday, August 25, 2009 at 10:00 AM in the Commissioners meeting room. Present were Commissioners Joseph DeMott, Al Pingie, and Judy Church, Chief Clerk, Audrey Irons, County Solicitor, Dan Hartle. Also present were Martha Knight and Mary Sirianni.

The meeting was called to order by Mr. DeMott, followed by the Pledge of Allegiance and a moment of silence.

Moved by Mr. Pingie, seconded by Mrs. Church, to approve the minutes of the July 28, 2009 meeting.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Mr. DeMott – Opened the meeting for public comment.

No public comment.

Moved by Mr. Pingie, seconded by Mrs. Church, to approve payment of the following invoices:

1. Alcohol & Drug Abuse Services, Inc. - \$8,187.00 – representing a portion of their budget allotment for the period ending June 30, 2009.
2. Northwest Engineering, Inc. - \$1,900.00 – representing payment for professional services rendered for the Allen Street Bridge Project – Liquid Fuel Fund.
3. Northwest Engineering, Inc. - \$17,203.00 – representing payment for professional services rendered for the Boyer Crossing Bridge Replacement Project – McKean Boyer Bridge Project Fund.
4. A. L. Blades & Sons, Inc. - \$48,839.23 - representing payment for the Boyer Crossing Bridge Replacement Project for the period ending August 14, 2009 – McKean Boyer Bridge Project Fund.
5. Office of Human Services - \$18,750.00 – representing their 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> quarter budget allotments for fiscal year 2008-2009.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to approve the following county aid applications for the year 2009.

1. Ceres Township - \$5,623.00
2. Eldred Township - \$6,863.00

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to approve a real estate tax exemption for the Kinzua Valley Trail Club for .12 acres of land on 31 CCC Road, Westline, Pa. as they are a tax exempt non-profit organization.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to grant a LERTA exemption to John R. Kohler for property located on 45-49 Main Street, Bradford, Pa. for five years abatement effective 2009 through 2013.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to enter into an addendum agreement with G4S Justice Services, Inc. for the Adult Probation Office for equipment and monitoring services.

Mr. DeMott – Pointed out that the county already has an agreement with G4S Justice Services for the Juvenile Probation Office for providing ankle bracelets for people that are being monitored – this addendum agreement extends that agreement for use with the Intermediate Punishment Program.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to enter into a renewal agreement with ESI for an employee assistance program for the county employees. The cost of the agreement is \$6,177.16 and is effective September 1, 2009 through August 31, 2010.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to approve the Assurance of Compliance and budget for the Human Services Development Fund.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to enter into service provider agreements with the following providers for the Department of Human Services.

Letter of Agreements

1. Beacon Light Behavioral Health Systems, 800 East Main Street  
Bradford, Pa.
2. The Glenn Mills School, P. O. Box 5001, Concordville, Pa.

#### Business Associate Agreement Addendum

1. The Glenn Mills School, P. O. Box 5001, Concordville, Pa.

Martha Knight – Are these all residential treatment facilities and medicare reimbursed?

Mr. DeMott – We would have to check with Duane Wolfe on that.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to enter into an agreement with the Tiogo County Prison for housing McKean County inmates. The cost per inmate is \$50 per day per inmate.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to terminate the agreement with HealthCare Strategies effective September 1, 2009 for providing Protected Health Information for McKean County Employees in order to enter into an agreement with Sentinel 4 Health for providing the same service.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to enter into a Business Associate Agreement with Sentinel 4 Health for establishing and implementing appropriate safeguards for “Protected Health Information” for McKean County employees.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to change the regular Commissioners meetings for the balance of the year 2009 from one (1) meeting a month to two (2) meetings a month and to discontinue holding weekly public work sessions. The regular meetings will be held at 10:00 AM on the second Thursday of each month and the fourth Tuesday of each month.

Mr. DeMott – We are doing this so that we can address needed contracts in a more timely fashion so we are going to have two (2) voting meetings a month and we are going to eliminate the public work sessions for the rest of the year. The additional meeting dates for this year will be September 10, October 8, November 12, and December 10, 2009.

Ms. Knight – Will there still be the possibility of presenting things at one of these meetings for the first reading or discussion and consideration and then a lapse of time for the Commissioners to consider it before they actually take action on it?

Mr. DeMott – We can do that – we could table it or bring an item up for information that we are going to deal with at the next meeting.

Ms. Knight – How does the process work for the agreements you vote on at your meetings? Do all the Commissioners review the contracts before you approve them?

Mr. DeMott – Generally, these agreements are sent by the Department Heads to Audrey and she circulates those to us and then they are given to Dan Hartle to review and he makes any comments that he feels are appropriate and then they are put on the agenda.

Ms. Knight – So you don't feel you need to continue the work session process?

Mr. DeMott – No.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to reject all bids that were received for constructing a metal roof on one of the old county home buildings that houses the Planning Commission, Soil Conservation, Economic Development, and Recycling and to re-bid the project.

Mr. Pingie – Pointed out that the one bid was higher than what we had estimated and the other one did not have a check or bid bond included with the bid. I gave Audrey some additional information to add to the bid specs such as proof of insurance.

Ms. Knight – Who were the bidders?

Mrs. Irons – Ace Deuce Construction of Lewis Run, Pa. and Howard General Contracting of Turtlepoint, Pa.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Moved by Mr. Pingie, seconded by Mrs. Church, to advertise for requests for proposals to publish documents from the Recorder of Deeds Office on line.

Mr. DeMott – Anne has been working to get her information on line for some time, but because there are a number of potential providers we feel that we should advertise for proposals before one is selected.

Mrs. Church – And this is because the potential provider will charge a fee for this service and the county will receive a percentage of the fee?

Mr. DeMott – Yes, and because the company could potentially make a profit from public information we feel that everyone that is in the business should be given an opportunity to present a proposal before one is chosen.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Ms. Knight – How will you get the specs for this project?

Mr. Pingie – I would imagine that Anne Bosworth, the Recorder of Deeds, will come up with the specifications as she knows what documents she wants put on line.

Ms. Knight – This would be a service?

Mr. DeMott – Yes.

Ms. Knight - You are not talking about getting equipment so you can do this in house?

Mr. DeMott – No, we have a proposed agreement right now from a third party that they can put this information on line and there would be a fee for that service that would be split according to a formula between the internet company and the county.

Ms. Knight – So the county is paying them?

Mrs. Church – No, they would do it for free for the county, but they charge a fee to the public for accessing the information and the county will receive a percentage of the fee they collect.

Ms. Knight – So Anne will come up with the specifications for the proposals?

Mr. Hartle – She will probably need some help from the county's IT Department.

Mr. DeMott – Opened the meeting for public comment.

Ms. Knight – Under the agreement for the Tioga County Prison – do you know how many inmates we are talking about – is this because of the overcrowding?

Mr. DeMott – Most likely this would be for female inmates.

Mr. Hartle – Hopefully with the new Intermediate Punishment Program there won't be any.

Mr. DeMott – So with the IP Program the problem might be solved, but we have to have a place where we can send people in the interim. We currently send people to Warren County when we are over crowded and Tioga County is another option that we can use.

Ms. Knight – Will the construction projects at the Jail impact this need?

Mr. DeMott – The construction project will not include beds for females, but we are hoping that the IP Program may reduce the female inmate population.

Ms. Knight – The plan isn't fully implemented yet?

Mr. DeMott – No. We are acquiring the equipment and the personnel to set up for the IP Program – the IP Program could start at any time – the Judge could start using those sentences now or at any moment. I believe the program is essentially in place. We just approved last month for the Adult Probation Office to purchase a vehicle for the program. Today we approved extending the contract with G4S Services for providing the monitoring devices which should be in place shortly.

Ms. Knight – The contract with Sentinel 4 Health – does that have to do with HIPPA compliance?

Mr. Hartle – It is primarily that.

Ms. Knight – Did you ask for proposals for changing companies?

Mr. DeMott – This was at the advice of our health insurance buying group – the pricing was fairly similar to what we had with the previous company – they feel they will get better results working with this company rather than the previous company.

Ms. Knight – Is the cost the same?

Mr. DeMott – The cost I think was .15 cents per person per year more expensive than the original money involved.

Ms. Knight – How much does your compliance cost run?

Mr. DeMott – I think about \$1.85 per person per year which includes the increase of .15 cents per person per year. It costs the county roughly \$150 to \$170 a year. It's not a big cost.

Mr. Pingie – Mentioned that for some time the Sheriff has tried to work out an agreement with Homeland Security to provide security at the airport which the county provided at one time – he has regained that contract and we expect to generate some revenue from that – the Sheriff has had to put on one or two people to handle the contract. The Sheriff has taken numerous steps to save the county money or find ways to general revenue. Earlier in the year we mentioned the food service and he is in agreement with the Intermediate Punishment Program – these are all ways to save the county money or to generate more revenue.

Ms. Knight – So this has been implemented?

Mr. Pingie – Yes, I believe he started 2 weeks ago.

Mrs. Church – He had to add two part time people for the contract for the airport.

Ms. Knight – So the food service is still operating?

Mr. Pingie – Yes, the last number I heard after deducting our costs for the service was a net cost savings of \$92,000.00 from the previous year.

Mr. DeMott – According to our architects by the end of this month we should be ready to go to bid for the additions at the Jail.

Ms. Knight – And you think this will be done in this construction season?

Mr. DeMott – We certainly hope so.

Mr. Pingie – You might also want to ask the Sheriff about the garden they put in at the jail with inmate help as to what savings they projected from the garden.

Ms. Knight – Mentioned two publications that the county used to have printed – the Controllers Report and a County Directory – would like to see the county resume having them printed either in house or contracted out.

Moved by Mrs. Church, seconded by Mr. Pingie, to adjourn the meeting.

Vote on the above resolution, DeMott – yes. Pingie – yes. Church – yes. Three – yeas. No – nays. Carried.

Chief Clerk

